AGENDA ITEM
CA40

AGENDA PLACEMENT FORM

Send to: ccagenda@johnsoncountytx.org

Date: 06/30/2026

Meeting Date: 07/13/2026

Submitted By: Kallie Tribble

Department: District Attorney

Signature of Elected Official/Department Head: Olivia Heath

Court Decision:
This section to be completed by County Judge's Office

Johnson County ★ APPROVED ★ Commissioners Court

7.13.2026

Description:

Requesting water service for our office. I have attached a quote to this form. We are asking for two water coolers from ODP. One is for the second floor and one is for the third floor. Then 4, five gallon water bottles. Two for each floor. At this point we think service every 4 weeks/monthly is enough

(May attach additional sheets if necessary)

Person to Present: _____

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) ☑ PUBLIC ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: _____ minutes

Session Requested: (check one)

☐ Action Item ☑ Consent ☐ Workshop ☐ Executive ☐ Public Announcement

Check All Departments That Have Been Notified:

☐ County Attorney ☐ IT ☑ Purchasing ☐ Auditor

☐ Personnel ☐ Development Services ☐ Facilities Management

Other Department/Official (list) County Judge

Please List All External Persons Who Need a Copy of Signed Documents In Your Submission Email

Quote# 26990504-062326-1

Vendor:	ODP Business Solutions	Customer:	JOHNSON COUNTY - 26990504
	9501 Amberglen Blvd, Suite 200	Address:	Water Services DA Office
	Austin, TX 78729		
Business Acct Mgr:	Chris Griffith		
Phone:	512-991-8833	Attention:	AK
Date:	6/23/2026	Phone:	817-556-6380
Price Effective Until:	7/23/2026	Email:	akrokum@johnsoncountytx.org

PROJECT DESCRIPTION: Water Services Monthly ESTIMATE

	Item #	Description	Quantity	Price Per Item	Price Total
1	521963	WATER,5.0 GAL,PRFD,NON SPILL	4	$5.25	$21.00
2	886885	TOP LOAD COOLER,HOT AND COLD,RENTAL	2	$6.00	$12.00
3	804227	BOTTLE,5.0 GAL,DEPOSIT,PRCHSE	1	$7.00	$7.00
4		*Deposit is first month only*			
5		*2 or 4 week replacement options*			
6					

OMNIA No.19-12R

Subtotal		**$40.00**
Shipping		**-**
Sales Tax	**0.00%**	**$0.00**
Estimated Total		**$40.00**

Thank You! To place your order, please contact your Business Account Manager

Pricing subject to change after 30 days. Office Depot reserves the right to correct quote errors.